

School authorized by  
the Ministry of Justice

FULL-TIME COURSE  
**APPLICATION GUIDEBOOK**

2022

(SPRING TERM & FALL TERM)



SEIGAN JAPANESE LANGUAGE SCHOOL

3-2-9 Nagai, Sumiyoshi-Ku, Osaka, 558-0003 Japan

TEL : +81-6-6606-0238/ FAX : +81-6-6606-7641

E-mail : [scjc@earth.ocn.ne.jp](mailto:scjc@earth.ocn.ne.jp) URL : <http://www.seigannahong.com/>



[seigan\\_jls](https://www.instagram.com/seigan_jls)



<http://www.facebook.com/seigan.jls>

OPEN: Mon thru Fri 9:30 am to 5:30pm (Except Japanese national holidays and school holidays)

## 1. 【Courses】

Semester	Course Length	Time
Spring(April) Fall(October)	1 year	Mon-Fri (45min×4 times/day) Morning class : 9:00~12:30 Afternoon Class : 13:30~17:00
	1.5 year	
	2 years	

※There are 5 classes a day, 20 classes a week ( Monday to Friday).

Students will be placed in either morning classes or afternoon classes.

(School will decide you take morning or afternoon.)

※Students are eligible for the College VISA.

## 2. 【Fixed Number】 100 students total

## 3. 【Application Periods】

	Applicants	Application Period
Spring Semester (April)	Applicants applying for College Student Visa	The previous year: July 1st~October 31st
	Applicants <b>not</b> applying for College Student Visa	The Previous year July 1st~current year February 28th
Fall Semester (October)	Applicants applying for College Student Visa	The previous year January 1st ~current year April 30th
	Applicants <b>not</b> applying for College Student Visa	The previous year January 1st~current year August 31st

## 4. 【Qualification for Enrollment】

- ①Those who have completed (or will complete) **12 years of education in schools outside Japan.**
- ②Those who have completed **a secondary education curriculum** outside Japan which qualifies them for college entrance.
- ③Those who are acknowledged by this institute as having the equivalent of ①and② above.
- ④Those who are 18 years of age or over.

## 5. 【How to apply】

- ①Application and documents must be brought to the school office by the applicant's sponsor (guarantor). At the time of application, the guarantor is also requested to have an interview with the staff of school.
- ②Application by mail are accepted only when applicants does not have a personal guarantor in Japan.

※Guarantor should be someone who has been residing in or around Osaka, will be able to submit the application form and complete all of enrollment procedures on behalf of the applicant, and be able to take complete responsibility of the well-being of the application while in Japan.

## SEIGAN JAPANESE LANGUAGE SCHOOL Admission Requirements List

Admission requirements are as follow, however additional documents may be required depending on each case. Please send the screening fee (Non-refundable) when you submit the following documents.

◎: Necessary      ○: If available

Long-term Course	From Applicant	Notes
◎	Application Forms (designated by SJLS)	Written by applicant in Japanese/ English or Korean
◎	Photographs (4cm×3cm) (6pieces)	Taken within the last 3 months
◎	Photocopy of Passport	Photograph, visa and stamp page if you have been to Japan
◎	Graduation Certificate (from the last school attended)	If you are a current high school or university student, submit a certificate showing expected graduation date.
○	Evidence of Japanese Learning Experience (Should include length and & total hours of study)	Submit one of below. <ul style="list-style-type: none"> <li>●Transcript from university/ high school (Including Japanese subject)</li> <li>●Learning Certificate from Japanese language institute</li> <li>●Result of Examination for Japanese Language Proficiency</li> <li>●Result of Examination for Japanese University Admission for International Students</li> </ul>
○	Certificate of Student Status/ Leave of Absence certificate	If currently studying at university or college etc...
◎	Bank Balance Certificate	Need the <u>data for the last 1 years and need more than 1,500,000yen.</u>
○	Certificate of Employment	If you are currently working fulltime (should include position, employment period etc.)
○	Family Registration certificate	
○	Photocopy of Residence Card (both sides)	If you are a resident of Japan

Long-term Course	From Financial Supporter	Notes
◎	Letter of Financial Support	Designated by SJLS
◎	Evidence of Relationship to Applicant	Ex: Birth Certificate, Family Registration
◎	Bank Balance Statement	Enough expenses for your study period. (Inc. school/ living expenses) * Need the <u>data for the last 1 years and more than 1,500,000yen</u>
◎	Certificate of financial supporter's Employment/ Business Registration Certificate	

◎	Yearly Income/tax Certificate	* Need <u>more than 1,500,000yen</u>
○	Residence card	If the financial supporter has it.

※Note※

(1) Application for Admission

※If applicants have an irregular academic career including the time of entrance and length of enrollment at each school, an explanatory statement issued by the school should be submitted upon application to SJLS. Resume must be written in concrete detail.

※The application must be filled out by hand by the applicant, or typed in a computer. If typed, please be sure the application is signed before submission to SJLS.

(2) All documents written in other languages must be translated into **English or Japanese**; and both original and translated copies must be handed in together.

## 6. 【Tuition Fee (in Japanese YEN)】

	1 year	1.5 years	2 years
Screening fee	¥30,000		
Admission fee	¥50,000		
Tuition fee	¥630,000	¥945,000	¥1,260,000
Other expenses (cultural experience)	¥60,000	¥90,000	¥120,000
Class materials	Separate fee. Depending on the books purchased for your level		
Total	¥770,000	¥1,115,000	¥1,460,000

※Special Notes

- ① Screening and Enrollment Fee will not be returned under any reason.
- ② Students are required to apply for national health insurance.  
The insurance fee is not included in the above stated tuition fees.
- ③ The cost of class materials is not included in the above stated tuition fee.
- ④ Fees for off-campus activities are included in the above tuition fee.
- ⑤ The money once paid will not be refunded under any reason.

## 7. 【Payment】

### ① Transfer via Flywire <Currency: Yen>

Please kindly use this service basically. For further information, please find the attachment.

### ② Bank transfer <Currency: Yen>

There are 2 banks to pay tuition fee to Seigan Japanese Language School.

Please choose one to send the fee.

※Please kindly bear the bank remitting charges and commission for the receiving bank

concerned with yourself.

【Bank name】 Bank of Mitsubishi Tokyo UFJ   【Bank code】 0005  
【Bank branch】 Abiko (No.056)  
【Swiftcode】 BOTKJPJT (CLS CONTROL BRANCH BOTKJPJTCLS)  
【Bank address】 7-12-32 Karita, Sumiyoshiku, Osaka, 558-0011, Japan  
【Type of account】 saving  
【Account number】 0 1 5 6 5 5 1  
【Payee】 Seigan Nihongo Gakkou Hideo Imagawa

【Bank name】 Ikeda Senshu Ginkou   【Bank code】 0161  
【Bank branch】 Nagai (No.26)  
【Swiftcode】 BIKEJPJS  
【Bank address】 3-8-14 Nagai, Sumiyoshi-ku, Osaka, 558-0003, Japan  
【Type of account】 saving  
【Account number】 3 0 0 5 2 5 5  
【Payee】 Seigan Nihongo Gakkou Hideo Imagawa

Flywire to provide you with an easy and secure method of sending your international education payment.

(\* Please payment to same as the Bank of Mitsubishi Tokyo UFJ)

How to make payment through Flywire : <https://www.flywire.com/pay/seigan/>

go to <https://www.flywire.com/how-it-works> to learn more!

Customer Support at [support@flywire.com](mailto:support@flywire.com) or at [flywire.com/help](https://www.flywire.com/help) for more options.



## 8. 【Part-time job】

Students coming to Japan with a visa status of "Student" are in general not supposed to work. However, except for jobs such as adult entertainment services, they may engage in part-time work up to 28 hours per week ("Student" visa holders can work up to 8 hours per day when school is not in session.) If you would like to engage in part-time work, you need to obtain permission from Immigration Bureau. If you engage in part-time job without permission, you may be subject to punishment including deportation (Article 19 of the Immigration Control and Refugee Recognition Act). Doing prohibited types of work and working more than the legally permitted hours could also result in deportation. The expire date of the permission is same to the expire of

the visa. However, you cannot work with student visa after you graduate from our school.  
Please contact our office if you are wondering whether a part-time job you are considering applying for is appropriate for a student visa holder or not.

## **APPLICATION PROCEDURE (for applicants for student visa)**

For applicants

For Seigan or other authorities

Notes

① Please contact us by e-mail and download the application form and fill out completely.  
After that, please send it to Seigan.

Seigan will do the screening.

When you pass the screening,  
you will have an interview on skype.

② Please have an interview on skype.

When you pass the interview, you will be  
needed to pay the screening fee (¥30,000) and  
submit the other documents.

③ Please submit the required documents.

Seigan will apply for the CERTIFICATE OF ELIGIBILITY with the submitted documents at the  
Immigration Bureau.

The Immigration Bureau will check the immigration records and submitted documents.

While waiting for issuing CERTIFICATE OF ELIGIBILITY, we'll do the second interview as level  
check of proficiency in Japanese language.

④ Please have an interview on skype.

If all the paper is in order, CERTIFICATE OF ELIGIBILITY will be issued to Seigan.

⑤ After Seigan sends you the photocopy of CERTIFICATE OF ELIGIBILITY, please pay the  
tuition fee and inform us the details of your visiting Japan.

Seigan will send CERTIFICATE OF ELIGIBILITY to you.

⑥ Once you receive CERTIFICATE OF ELIGIBILITY, please apply for Student Visa at the  
Embassy or Consulate of Japan with CERTIFICATE OF ELIGIBILITY and Letter of Admission.